

Chemical washing(downloaded)

TELANGANA STATE ROAD TRANSPORT CORPORATION

To
The Regional Manager,
T.G.S.R.T.C., Khammam Region,
KHAMMAM.

Sir,

Sub: CONTRACTS:- Tender for awarding of contract for Interior Cleaning (Chemical Cleaning) of Volvo (Garuda), Rajadhani(AC), Super Luxury, and Deluxe Buses at _____ **DEPOT** on the basis of Payment of remuneration to the Contractor by the Corporation - Reg.

Ref: Tender Notification No. M1/725(01)/2025-RM:KMM, Dt.18-01-2025

####

I / We hereby submit my/ our Tender for awarding of contract for Interior Cleaning of Seats and Interior lining shall be cleaned by “ Chemical Cleaning, Volvo (Garuda), Rajadhani(AC), Super Luxury, Deluxe Buses at _____ **Depot**” on the basis of Payment of remuneration to the Contractor by the Corporation.

I / We read thoroughly the job description and the Terms & conditions supplied together with the Tender Form and understood their full meaning.

Further I / We hereby agree to abide by the Terms and Conditions stipulated by the Corporation from time to time, during the operation of this contract on being awarded the same.

Yours faithfully

Date:

(SIGNATURE OF THE TENDERER)

Full Name & Permanent address

Of the Tenderer:

(in Block Letters)

Affix latest photo and
attested by the
Gazetted Officer
with stamp & seal

TENDER FORM

TENDER FORM FOR ALLOTMENT OF CONTRACT WORK OF “CHEMICAL WASH” TO THE SEAT FABRIC AND THE INTERIOR LINING OF ALL SPECIAL TYPE VEHICLES AT REGULAR INTERVALS BY OUTSIDE AGENCY TO REMOVE STAINS, OIL MUCK & ACCUMULATED DUST IN THE _____DEPOT.

1. Name of the Tenderer/Agency :
2. Father’s name :
3. Man Power Agency Registration No. :
(copy to be enclosed)
4. P.F.Code No. :
(copy to be enclosed)
5. ESI Code No. :
(copy to be enclosed)
6. Labour Licence No. :
(copy to be enclosed)
7. Particulars of Experience :
(Copies to be enclosed).
8. P A N NO. :
(copy to be enclosed)
9. Details of GST No. :
(Copies to be enclosed)
10. Address for correspondence :
11. Mobile Number :
12. (A) Earnest Money Deposit Particulars:
(i) D D No. _____
(ii) Amount _____
(iii) Name of the Bank _____
(B) Registration fee Particulars:
(i) D D No. _____
(ii) Amount _____
(iii) Name of the Bank _____

Signature of the Tenderer

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13. To quote the rates by the contractor/agency for carry out “Chemical Wash” to the seat fabric and the interior lining of all special type vehicle at regular intervals to remove stains, oil muck and accumulated dust. (Tenderer should quote rate separately for each type of vehicle both in words and figures)

(A) Rajadhani/Garuda(AC) Rs.....

(B) Super Luxury Rs.....

(C) DELUXE Rs.....

I confirm my acceptance to the terms and conditions stipulated by TSRTC. In the event of failure to abide to any of the terms and conditions, the EMD amount paid by me is liable for forfeiture.

Signature of the Tenderer

Name :

Address:

Place :

Date :

Fleet of Khammam Region Vehicles:

| SL.NO | DEPOT | TYPE | | | | | | TOTAL |
|------------|-------|------|-----|-----------|------------|-----|-----|-------|
| | | GRD+ | RJD | LHR AC | LHR NAC | SLX | DLX | |
| 1 | KMM | 0 | 24 | 2 | 0 | 9 | 6 | 41 |
| 2 | MDR | 0 | 0 | 0 | 0 | 7 | 6 | 13 |
| 3 | SPL | 0 | 7 | 0 | 2 | 20 | 6 | 35 |
| 4 | BCM | 0 | 6 | 2 | 2 | 22 | 8 | 40 |
| 5 | KTDM | 0 | 1 | 0 | 0 | 09 | 3 | 13 |
| 6 | MNGR | 0 | 0 | 0 | 2 | 15 | 9 | 26 |
| 7 | YLD | 0 | 0 | 0 | 0 | 6 | 1 | 7 |
| KMM REGION | | 0 | 38 | 4 | 6 | 88 | 39 | 175 |

TERMS AND CONDITIONS FOR THE CONTRACT WORK OF CARRYING -OUT “CHEMICAL WASH” TO THE SEAT FABRIC AND INTERIOR LINING OF ALL SPECIAL TYPE VEHICLES AT(_____DEPOT) REGULAR INTERVAL BY OUT-SIDE AGENCY

- A. The Tender is for allotment of contract work of carrying-out “CHEMICAL WASH” to the seat fabric and interior lining of all special type vehicles at regular interval by out-side Agency.
- B. Chemical washing consists of the following activities:
- Removing dust on seats.
 - Sucking dust from seats using Vacuum Cleaner
 - Cleaning of seat backside of Fiber sheet, roof, interior sides and floor by using chemical shampoo.
 - For cleaning of floor, Fiber & Rexine items HD chemical is used.
 - For cleaning fabric, 101 & 103 chemicals are used.
 - Seats are dried with blower after cleaning.
- The firm shall carry-out chemical washing of seat fabric and interior lining along with dis-infecting in Garuda, Rajadhani, Super Luxury and Deluxe buses etc. [of which the seats are made with Ramond fabric] in Depot premises.
 - The periodicity for carrying out the Chemical Washing Shall be “**Once in a Month** “ for all type of buses having fabric seat upholstery i.e., for gardua Plus, Lahari Sleeper, Lahari Sleeper cum seater, Rajadhani, Super Luxuary, Deluxe, Semi Deluxe etc. The remuneration per bus is fixed as follows which is inclusive of all taxes, material and other expenses.

| Sl.No. | Type of Bus | Rate per Bus Rs. |
|--------|-----------------------|------------------|
| 1 | Garuda/Rajadhani (AC) | 800.00 |
| 2 | Super luxury | 750.00 |
| 3 | Deluxe | 550.00 |

- The Tender will not be allotted to the Firm/Agency who quotes more remuneration than the amount fixed above. If firms more than one Agency quotes the same rate the tenders will be finalized on lottery basis.
- The Firm shall make its own arrangements to get all the required equipment like vacuum cleaner chemicals etc. to the Depots.
- A separate Register has to be maintained by the maintenance In-charges according the vehicle no., date of attention etc. and shall certify the completion of the activity.
- The Firm shall submit the claim of the bill to the concerned Depot Manager once in a month on or before 5th of every month with required proof certified by the Supervisor concerned.
- The successful bidder has to undertake the contract work in the Depots itself.
- The Period of contract is **two years** from the date of agreement and extendable for one more year on satisfactory performance.

Signature of the Tenderer

9. Earnest Money deposit is **Rs.** _____
10. The EMD prescribed should be paid through crossed Demand Draft drawn in favour of “Accounts Officer, TGSRTC, Khammam Region” payable at Khammam. In case of failure to enclose Original Demand Draft to the tender form submitted, the tender form will be rejected.
11. EMD is not exempted to any Society/Voluntary Organisation/Institutions/ Communities etc.,
12. In case Earnest Money Deposit paid by the Tenderer is less than what is stipulated in the Tender Notification or the EMD paid through other means i.e. in a manner other than the stipulated terms and conditions, the tender will be rejected besides forfeiting the Earnest Money Deposit.
13. The Corporation is not responsible, if the tenders are held up due to litigation in Hon’ble Courts or for any other administrative reasons.
14. The EMD amount of unsuccessful bidders will be refunded only after finalization of tenders., without any interest.
15. Tenders in the name of minor or on behalf of the minors will be rejected. Tenders once made shall not be permitted to withdraw.
16. In case of Firms/Companies/Corporations etc., the authorized representatives can submit the tender application along with authorization letter.
17. The tender form duly filled in, along with the Demand Draft in Original towards the EMD amount should be enclosed together with the terms and conditions duly signed on each page. Amount quoted by the tenderer towards remuneration for execution of the work to each vehicle should be written in both figures and words clearly and other supporting certificates shall be kept in a sealed cover. In case of any corrections on the remuneration quoted or any corrections in the tender form, they should be attested by the tenderer, other-wise the tender will be rejected. On the sealed cover, name and address of the tenderer shall be indicated.
18. The filled in Tender form shall be submitted in the Tender box in the Office of the RMs Office, Old Bus Station TGSRTC, KMM from **10.30 Hrs up to: 14.00 Hrs. on 25-02-2025** and the box will be opened at **15.00Hrs** on the same day in presence of the tenderers or their authorized representatives at **New Bus Station, Khammam**
19. Tender forms not accompanied by the Demand Draft in original towards the requisite EMD, Incomplete filled tender forms, tender forms without signatures and without terms and conditions on each page will be rejected.
20. Tender forms with any pre-conditions or additional conditions other than the conditions prescribed by TSRTC will summarily be rejected.
21. If the successful tenderer fails to take up the work within the period , the EMD will be forfeited.
22. The successful bidder to whom the contract will be allotted shall have to undertake the contract for a minimum period of ONE YEAR from the date of entering into an agreement. If he desires to discontinue the contract for whatsoever reasons, before completion of minimum period of contract, the security deposit will be forfeited to Corporation.

Signature of the Tenderer

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23. The contract can be terminable with Two month's advance notice by the contractor after completion of minimum stipulated period of one year. The Corporation shall have the right to terminate the contract with a month's notice, if in its opinion, the service is not satisfactory and its decision in this regard is final. The Security deposit is liable for forfeiture in case the contractor terminates the contract without giving TWO months' notice to the Corporation.
24. The EMD amount paid by the successful tenderer is converted as Security Deposit. If the successful tenderer failed to enter into an agreement, the allotment is liable for cancellation and the EMD paid by the Agency shall be forfeited to the Corporation without any further notice/intimation. Security deposit will not carry any interest.
25. The Security Deposit paid by the Agency is liable to be forfeited in the event of non performance of the contract or for breach of any of the terms and conditions of the Agreement.
26. The Tenderer should not engage persons below the age of 18 years and above 60 years of age to under take this contract work.
27. The Agency is liable for any obligation arising out of this contract in respect of labour engaged by it.
28. a) No compensation shall be paid by the Corporation for an injury or death of the workers engaged by the Agency within the premises of the contract area. The Agent is liable to bear all expenses and compensation in such cases. The contractor shall satisfy the TGSRTC the arrangements made by it to fulfill this obligation arising out of this clauses by way of an Insurance policy.
b) The Agency shall insure the lives of the labour engaged by it for any eventual risks that might crop up in the event of any accident and it shall be the sole responsibility of the Agency to meet all the claims / compensation for disability / loss of life of the labour and damage to the equipment pertaining to TGSRTC if any.
c) Damage to vehicles / property of the Corporation if any caused by the workers shall be recovered from the monthly remuneration / Security Deposit.
29. a) The Agency shall adhere to all Acts and Laws in force applicable to the contract work and for any violation of such laws the sole responsibility lies with the Agency.
b) The Agency has to contact the Labour Department and to maintain the Registers as required under Law and as required by the Corporation and the same have to be produced for verification of the inspecting officials.
c) In the event of any statutory authority imposing any punishment like fines etc., and if the corporation is made a party in such penal action, the corporation has got the authority to keep such amount due to the Contractor like remuneration, deposit etc., with it until it is proved to the satisfaction of the corporation that such penal action are ceased. Such actions may also be reason for termination of Contract duly forfeiting Security Deposit.
d) Income tax as per the provisions of IT Act and other taxes if any will be recovered from the monthly payment and Agency/contractor has to obtain the PAN Number from the Income Tax department and the same is to be produced.

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- e) The Agency shall not engage any persons whose character and credentials and integrity are doubtful in nature and those who are on the record of police with criminal background. If any such persons are engaged, the Agency is solely responsible for such engagement and it is responsible for all the consequences that may take place during the tenure of contract.
 - f) The Agency has to obtain the licence from the Licensing Authority under Contract labour (Regulation and Abolition) Act , 1970 to carryout the work contract the establishment and submit a copy of the same to the Licensor and to the concerned Depot Manager before commencement of the contract.
30. The Rights given under this contract are not transferable.
31. The workers employed by the Agency shall not have any right or claim whatsoever for employment in the TSRTC at a future date.
32. The successful Agency/tenderer has to submit PAN Number. In case PAN number is not furnished, IT will be recovered @ 20% as per the IT Rules which are applicable w.e.f. 01.04.10 or as per IT Rules communicated from time to time.
33. Tender form is not transferable. If the tender form after purchase is transferred in some other's name, the tender quote shall be treated as Invalid and rejected besides imposing the penalty of Rs. 10,000/- or forfeiture of 25% of EMD whichever is less.
34. The Agency is liable to pay the damages, if any caused to the premises/ vehicles/movable/immovable property of the Corporation by any of its representatives , as determined by the Corporation. The Corporation shall have right to recover such amounts towards damages caused from the Security Deposit of the Contractor.
35. In case of misbehavior, assault on employees of TSRTC by the Contractor/ Agency or its representatives/workers will lead to imposition of penalty or termination of the contract duly forfeiting the Security deposit in addition to legal action.
36. The contractor is liable for imposition of penalties up to **Rs.500/- in 1st occasion Rs.1000/- for 2nd occasion and termination in case of third occasion**, in case of improper performance of execution of the contract work.
37. The contract is liable for termination in the event of the contractor failing to do the business/service continuously for 90 days.
38. In the Opinion of the Corporation, if the Agency fails to execute the contract for the terms mutually agreed to in the agreement, the Corporation has the right to take any of the following actions.
- a) Imposition of the fine for breach of contract by authorized Officer of the Corporation not below the rank of DM/ATM. (It does not preclude inspection and imposition of fine any authority superior to the above authorities.)
 - b) Forfeiture of the Security Deposit either partly or fully.
39. In the event of the death of the contractor, the contract shall cease to exist. However, the Corporation may permit the legal heir of the contractor to run the work contract on the same terms and conditions for the remaining period of the contract, on execution of fresh deed of licence.

Signature of the Tenderer

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40. The workers engaged by the Agency shall not have any right or claim what so ever for employment in TSRTC at a future date.
41. In all disputes in scope of doubts or interpretation of clauses of conditions and applications of this contract or otherwise, the decision of the Managing Director, TSRTC shall be final.

All the above terms and conditions will form part of the agreement and Agency will be bound by the conditions addition to any other conditions prescribed by the Corporation.

Signature of the Tenderer